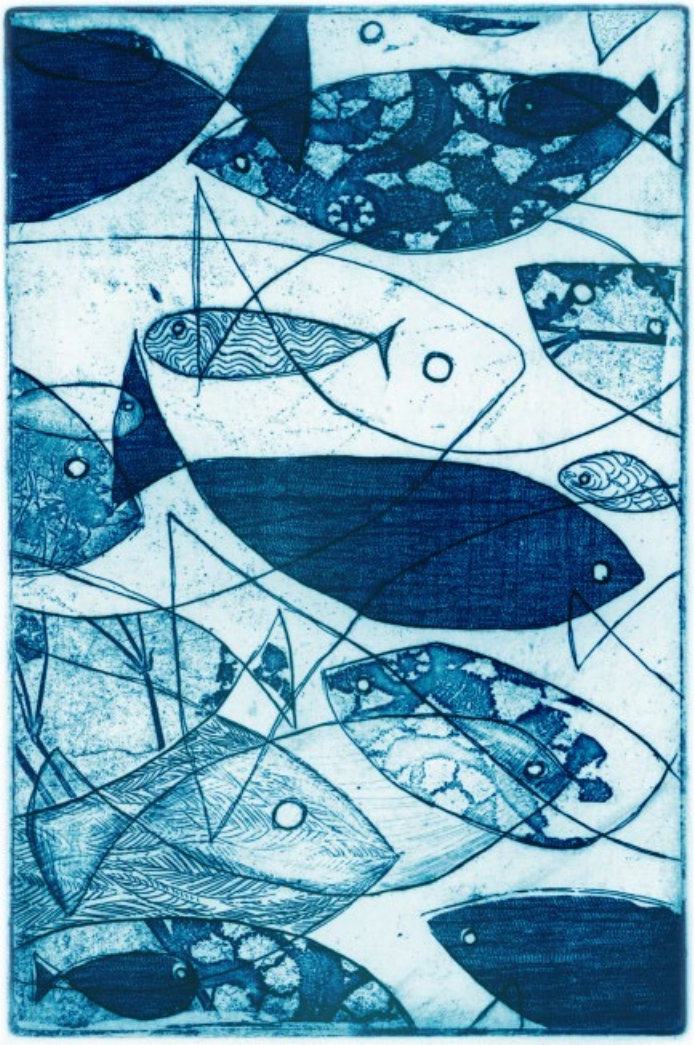


FRESHWATER FISH MARKETING CORPORATION

ANNUAL REPORT

ON THE

ACCESS TO INFORMATION ACT

AND THE

PRIVACY ACT

FOR THE PERIOD

APRIL 1, 2024, TO March 31, 2025

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INTRODUCTION

Purpose of Act

The purpose of the *Access to Information Act* is to enhance the accountability and transparency of federal institutions to promote an open and democratic society and to enable public debate on the conduct of those institutions. The *Privacy Act* governs how the federal government manages personal information that it collects, uses, or discloses from the general public and its own employees.

In accordance with section 94 of the *Access to Information Act*, Section 20 of the *Service Fees Act,* and section 72 of the *Privacy Act,* Freshwater Fish Marketing Corporation (FFMC) is pleased to present to Parliament its integrated annual report on the administration of the *Access to Information Act* and the *Privacy Act* for the 2022 to 2023 fiscal year.

The Freshwater Fish Marketing Corporation is a Federal Crown Corporation established by Parliament through the *Freshwater Fish Marketing Act* in 1969*.* The Corporation was created to serve as an export-marketing agency for the inland commercial fisheries in northwestern Ontario, Manitoba, Saskatchewan, the Northwest Territories and Alberta. Ontario withdrew from the *Act* in 2011, Saskatchewan in 2012, and Manitoba in 2017, although FFMC continues to buy fish from these jurisdictions through contracts. Under the *Act*, FFMC's mandate is to purchase all fish offered for sale from jurisdictions participating under the *Act*, create an orderly market, promote international markets, increase trade in fish, and maximize returns to commercial fishers. FFMC purchases fish from various fishers and delivery points throughout its operating area. The Corporation then processes and sells the fish, aiming to maximize profits returned to the fishers. We operate our main facility in Winnipeg as well as several locations throughout Manitoba, Saskatchewan, and the Northwest Territories.

ORGANIZATIONAL STRUCTURE TO FULFILL ACCESS TO INFORMASTION REQUESTS

For purposes of the *Access to Information Act and Privacy Act*, and the *Privacy Act* the Vice President of Human Resources and Government Services serves as the FFMC's Access to Information and Privacy coordinator. There are no service agreements under section 96 of the *Access to Information Act* nor section 73.1 of the *Privacy* Act during this reporting period.

DELEGATION ORDER

Pursuant to Section 95 of the *Access to Information Act*, the President and CEO of the Freshwater Fish Marketing Corporation, designates the Vice President of Human Resources and Government Services, to exercise the powers and functions, as the Access to Information and Privacy Coordinator. (Appendix A)

PERFORMANCE 2024-2025

During the reporting period of April 1, 2024, to March 31, 2025, zero (0) requests for Access to Information were received. There were zero (0) requests carried over from the previous reporting period.

In the same period there was zero (0) new request under the *Privacy Act* and zero (0) requests carried over from the previous reporting period.

Below are the *ATI* requests received and closed each year as indicated.

Source	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20
Media	0	0	0	0	0	0
Academia	0	0	0	0	0	0
Business	0	0	0	1	1	1
Organization	0	0	0	0	0	0
Public	0	0	2	2	0	0
Total	0	0	2	2	1	1

The *Act* provides for the extension of the statutory time limits if consultations are necessary, or the request is for a large volume of records and processing the request within the original time limit would unreasonably interfere with the operations of the Corporation.

There were zero (0) extensions requested. Zero (0) request was carried over to the next reporting period and is within statutory time limits.

There were zero (0) requests for consultation received from other institutions.

During the reporting period of April 1, 2024, to March 31, 2025, zero percent (0%) of the Access to Information requests were “all disclosed” as there were no requests.

Below are the *Privacy Act* requests received and closed each year as indicated.

Source	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20
Employee	0	0	0	0	0	0
Public	0	0	1	0	0	0
Total	0	0	1	0	0	0

There were zero (0) extensions requested.

REPORTING ON ACCESS TO INFORMATION FEES FOR THE PURPOSES OF THE SERVICE FEES ACT

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by FFMC. With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*. In accordance with the Interim Directive on the Administration of the *Access to Information Act* issued on May 5, 2016, and the changes to the *Access to Information Act* that came into force on June 21, 2019, FFMC waives all fees prescribed by the Act and Regulations.

Fee Type	Fee Collected		Fee Waived or Refunded	
	Requests	Amount	Requests	Amount
Application	0	$0	0	$0
Other Fees	0	$0	0	$0
Total	0	$0	0	$0

The total cost of operating the program for 2024-2025 was $6679.00, which is the equivalent of .050 FTE.

TRAINING AND AWARNESS

There was no formal training or awareness activities undertaken during the reporting period.

POLICIES AND GUIDELINES

The Freshwater Fish Marketing Corporation did not implement any new and/or revised access to information policies, guidelines, or procedures during the reporting period.

COMPLAINTS

There were zero (0) complaints received during the reporting period.

MONITORING

No monitoring was conducted during the reporting period.

MATERIAL PRIVACY BREACHES

There were no **material** privacy breaches reported to the Office of the Privacy Commissioner or the Treasury Board of Canada Secretariat (Information and Privacy Policy Division) during the reporting period.

PRIVACY IMPACT ASSESSMENTS

No Privacy Impact Assessments (PIA) were completed during the reporting period.

PUBLIC INTEREST DISCLOSURES

No disclosures were made under paragraph 8 (2) (m) of the *Privacy Act* during the reporting period.

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Access to Information and Privacy Delegation Order

The President and CEO of the Freshwater Fish Marketing Corporation, pursuant to Section 73 of the Access to Information Act and The Privacy Act, hereby designate the person holding the position set out in the schedule hereto, or the person occupying on an acting basis the position, to exercise the powers and functions of the Minister as the head of the government institution, under the section of the Act set out in the schedule opposite each position. This Desingation Order supersedes all previous Designation Orders.

Schedule

Position	Access to Information Act and Regulations	Privacy Act and Regulations
Vice President, Human Resources and Government Services	Full Authority	Full Authority

Dated at the City Of Winnipeg, this 19th day of April, 2025

Stan Lazar President and CEO,
Freshwater Fish Marketing Corporation